WEEKLY TO-DOS

DATES: _____

FOCUS FOR THE WEEK

MY WEEKLY TOP THREE

1 _____
2 _____
3 _____

IMPORTANT AND URGENT TASKS

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DO NOT FORGET

CALLS, EMAILS, TEXTS

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OTHER TASKS

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ERRANDS TO RUN

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FUN STUFF

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WORRIES FOR ANOTHER WEEK

WEEKLY TO-DOS

DATES: _____

FOCUS FOR THE WEEK

MY WEEKLY TOP THREE

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IMPORTANT AND URGENT TASKS

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OTHER TASKS

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ERRANDS TO RUN

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FUN STUFF

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OTHER TASKS

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ERRANDS TO RUN

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FUN STUFF

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WORRIES FOR ANOTHER WEEK