

month: \_\_\_\_\_

### MONTHLY TO-DOS

**FOCUS FOR THE MONTH**

#### My Monthly Top Three

- 1 \_\_\_\_\_
- 2 \_\_\_\_\_
- 3 \_\_\_\_\_

**DO NOT FORGET**

— Important and Urgent Tasks —

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— Calls, Emails, Texts —



— Other Tasks —

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— Errands to Run —

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— Fun Stuff —

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**WORRIES FOR ANOTHER MONTH**

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— Calls, Emails, Texts —



— Other Tasks —

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— Errands to Run —

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— Fun Stuff —

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**Important and Urgent Tasks**

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**Calls, Emails, Texts**



**Other Tasks**

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**Errands to Run**

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**Fun Stuff**

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**Important and Urgent Tasks**

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**Calls, Emails, Texts**



**Other Tasks**

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**Errands to Run**

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**Fun Stuff**

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