Weekly To-Dos dates: _ My Weekly Top Three Focus for the Week 3 Do Not Forget ---- Important and Urgent Tasks ----— Calls, Emails, Texts ———— **2** 🖂 角 ≅ ⋈ 🕈 **≅** ⋈ **↑ ≈** ⋈ **↑** _____ Other Tasks _____ **2** 🖂 角 8 ⋈ 🕈 — Errands to Run — — _____ Fun Stuff _____

Worries for Another Week			ek

Weekly To-Dos

dates: ____

Focus for the Week — Important and Urgent Tasks ——	My Weekly Top Three 1 2 3 Do Not Forget		
Other Tasks	Calls, Emails, Texts		
Fun Stuff	Worries for Another Week		

Weekly To-Dos dates: _ My Weekly Top Three Focus for the Week 3 Do Not Forget ---- Important and Urgent Tasks ----— Calls, Emails, Texts ——— **2** 🖂 角 ≅ ⋈ 🕈 **≅** ⋈ **↑ ≈** ⋈ **↑** _____ Other Tasks _____ **2** 🖂 角 8 ⋈ 🕈 — Errands to Run — — _____ Fun Stuff _____

Worries for Another Week			ek

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