

# Weekly To-Dos

dates: \_\_\_\_\_

## Focus for the Week

### ———— Important and Urgent Tasks ————

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### ———— Other Tasks ————

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### ———— Fun Stuff ————

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## My Weekly Top Three

1 \_\_\_\_\_

2 \_\_\_\_\_

3 \_\_\_\_\_

## Do Not Forget

### ———— Calls, Emails, Texts ————

_____	☎ ☒ 🏠
_____	☎ ☒ 🏠
_____	☎ ☒ 🏠
_____	☎ ☒ 🏠
_____	☎ ☒ 🏠
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### ———— Errands to Run ————

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## Worries for Another Week

# Weekly To-Dos

dates: \_\_\_\_\_

## Focus for the Week

### ———— Important and Urgent Tasks ————

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### ———— Other Tasks ————

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### ———— Fun Stuff ————

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## My Weekly Top Three

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## Do Not Forget

### ———— Calls, Emails, Texts ————

_____	☎ ☒ 🏠
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### ———— Errands to Run ————

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## Worries for Another Week