

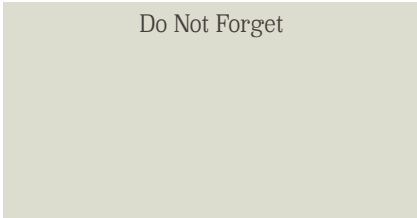
dates: _____ Weekly To-Dos

Focus for the Week

My Weekly Top Three

- 1 _____
- 2 _____
- 3 _____

Do Not Forget



Important and Urgent Tasks

Other Tasks

Fun Stuff

Worries for Another Week

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Focus for the Week

My Weekly Top Three

- 1
2
3

Do Not Forget

Important and Urgent Tasks

Blank lines for Important and Urgent Tasks

Calls, Emails, Texts



Other Tasks

Blank lines for Other Tasks

Errands to Run

Blank lines for Errands to Run

Fun Stuff

Blank lines for Fun Stuff

Worries for Another Week

Blank box for Worries for Another Week

Focus for the Week

My Weekly Top Three

- 1
2
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