

Daily to do's

date: _____

Daily Focus

Top Three Things

1 _____

2 _____

3 _____

I must complete

- _____
- _____
- _____
- _____
- _____
- _____
- _____
- _____
- _____

Don't Forget!!!

I really should

- _____
- _____
- _____
- _____
- _____
- _____
- _____
- _____
- _____
- _____

calls, emails, texts,

_____			
_____			
_____			
_____			
_____			
_____			
_____			

if I have time

- _____
- _____
- _____
- _____
- _____
- _____
- _____
- _____
- _____
- _____
- _____

errands to run

Worries for Another Day
