Spring Cleaning: room by room master list

Living Room/Family Room/Den

☐ Dust/Vacuum/Wash Ceiling. (use caution if washing, some ceiling finishes don't like being wet)
☐ Dust/Clean Ceiling Fixtures (lights, fans etc...)
☐ Move furniture into the center of the room
☐ Remove items from walls. Dust/Clean them as you remove them
☐ Remove window coverings (if possible) for cleaning
☐ Wash walls: one wall at a time, working from top to bottom.
☐ Wash windows, including tracts and frames. Wash window coverings now if you left them up.
☐ Clean all hard surfaces and furniture and any items on them.
☐ Dry dust books and other items that cannot be cleaned.
☐ Remove Slipcovers, throws and toss pillows
☐ Clean electronics according to owner’s manual directions
☐ Vacuum all soft surfaces, lamp shades, furniture, fabric covered boxes, etc...
☐ Vacuum the outside of the room.
☐ Remove Vent Covers, vacuum vents and wash covers. (wipe off baseboard heaters, be sure they are OFF first!)
☐ Move furniture back to where it belongs, and vacuum the center of the room.
☐ Rehang wall items.
☐ Throw slip covers, throws, and window coverings into the wash (if it can be washed)
☐ Toss pillows into the dryer to fluff and sanitize, if they can be
☐ Now, take some time to relax and unwind, you deserve it!
☐ Once laundry is finished, replace slipcovers, hang window coverings, and enjoy your spring cleaned space.

Your Extras
☐ ____________________________________________________________________  ☐ ____________________________________________________________________
☐ ____________________________________________________________________  ☐ ____________________________________________________________________
☐ ____________________________________________________________________  ☐ ____________________________________________________________________
☐ ____________________________________________________________________  ☐ ____________________________________________________________________

Other Seasonal Tasks
☐ Empty drawers and shelves and clean
☐ Sort your media, give away or toss what is unused or unwanted
☐ Remove any items that don’t belong here
☐ Change throws for lighter weight ones if you have them
☐ Touch up paint as needed